

CARSON COUNTY EMERGENCY SERVICES **DISTRICT NO. 2**

NOTICE OF PUBLIC MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Special Meeting of the Board of Emergency Services Commissioners of Carson County Emergency Services District No. 2 to be held at the **White Deer Community Center, 210 East 3rd Street, White Deer, Texas 79097 at 6 p.m., June 24, 2025.**

THIS WILL BE A JOINT MEETING WITH CARSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1

The following agenda items will be considered and action taken as appropriate:

- 1) Call to order and establish a quorum.
- 2) Emergency Services Commissioners Statements of Officer and Oaths of Office.
- 3) Election of Board of Emergency Services Commissioners Officers.
- 4) Recognition of citizens.
- 5) Presentation by Ken Campbell on roles and duties of emergency services districts.
- 6) Reading and approval of the minutes of the any Regular or Special Meetings of the District.
- 7) Treasurer's Report.
- 8) Report of Service Providers in District territory:
 - a. Report from representatives of Volunteer Fire Departments in the District on emergency or non-emergency incidents to which it responded in the Districts' territory from June 1, 2025 to present, if any, and presentation of all of its organizational and corporate documents, including, but not limited to, Articles of Incorporation, Bylaws, budgets and ledgers for the preceding 5 years, federal and state tax exemption documentation, tax returns filed for the past 5 years, insurance, rosters of personnel, certifications, and ranks, three- and five-year plans, and inventories of real and personal property.
 - b. Report from representative of the Emergency Medical Services providers in the Districts on emergency or non-emergency incidents to which it

responded in District territory from June 1 to present, if any, and presentation of all of its organizational and corporate documents, including, but not limited to, Articles of Incorporation, Bylaws, budgets and ledgers for the preceding 5 years, federal and state tax exemption documentation, tax returns filed for the past 5 years, insurance, rosters of personnel, certifications, and ranks, three- and five-year plans, and inventories of real and personal property.

- 9) Consider, discuss, and take appropriate action on the following items:
- a. Adoption of rules for proceedings, including possible adoption of *Robert's Rules of Order*.
 - b. Retention of legal counsel for the district.
 - c. Review, revise, and approve a request for proposal for certified public accounts to conduct audits for District and contractor(s) to District.
 - d. Potential contract(s) for the provision of emergency services, including fire, rescue, hazardous materials, first responder, and other related services with local emergency services organizations.
 - e. Interim provision of emergency services by emergency services organizations currently servicing District territory.
 - f. Setting of final boundaries of District, including accurate description of its territorial jurisdiction for presentation to the Carson County Central Appraisal District, Tax Assessor-Collector, and other relevant entities.
 - g. Review possible contracts with Carson County Central Appraisal District.
 - h. Review possible contracts with Carson County Tax-Assessor Collector's Office.
 - i. Establish a mailing address for the District and other related contact information.
 - j. Set the fiscal year for the District's operations.
 - k. Location of possible office, meeting, and storage places for District.
 - l. Review and possible action on records retention policy of District.
 - m. File annual report with the Texas Division of Emergency Management per Section 775.083.

- n. Publish notice of street address of the district's administrative office in newspaper of general circulation each January per Section 775.036.
 - o. Adopt newspaper for official notices as may be required by law.
 - p. Set time and location for Regular Meetings of the Board of Emergency Services Commissioners.
 - q. Set time and date for review of local dispatching center.
 - r. Appoint members to visit local emergency services organizations and review same.
 - s. Selecting depository bank for District accounts and action related to signatory authority for same.
 - t. Selection of insurance provider for District.
 - u. Discussion and action on the District's 2025-26 Budget and 2025 Tax rate and adoption of same.
 - v. Repeal of Goods-in-Transit Exemption.
 - w. Join Texas State Association of Fire and Emergency Districts (SAFE-D).
- 8) Report on status of Open Meetings/Public Information Act training for Commissioners, and possible action on same.
- 9) Adjourn.

CARSON COUNTY EMERGENCY
SERVICES DISTRICT NO. 2

By:  6/20/25
Representative

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed by the Board of Emergency Services Commissioners. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he

intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.