

MEETING MINUTES

Board of Emergency Services Commissioners

Carson County Emergency Services District No. 2

July 29, 2025

Attendees: Commissioner Dale Brooks, Commissioner Marvin Kramer, Commissioner Cuyler McAnally, Commissioner Kelvin Ollinger, Commissioner Trent Taylor

Also present: Brad Britten, Nelson Britten, Jigger Britten, Jacob Clifton, Brady Miller, Ginna Miller, Mason Miller, Catarina Stokes

1. Call to Order
 - Commissioner McAnally called the meeting to order at 6:01 PM.
2. Citizens' Concerns
 - No citizens' concerns currently.
3. Approval of Previous Minutes
 - Motion to approve the minutes from the previous meeting made by Commissioner Brooks.
 - Seconded by Commissioner Taylor.
 - Motion passed unanimously.
4. Treasurer's Report
 - No treasurer's report currently.
5. Report of Service Providers in District Territory
 - Jacob Clifton, Chief of Skellytown Volunteer Fire Department (SKVFD) reported on behalf of SKVFD. Since the last meeting they have responded to seven requests for service, bringing the annual total up to eighty. He also reported on several training courses that have been attended by SKVFD volunteers since the previous meeting.
 - Mason Miller, Chief of Groom Volunteer Fire Department (GVFD) reported on behalf of GVFD. He reported on training GVFD volunteers have attended since the previous meeting or plan to attend soon. He also reported that they have responded to eleven requests for service, they currently have two out of service apparatuses, and the City of Groom agreed to release the fire department to become a 501(c)(3).
 - Brad Britten, representative of White Deer Volunteer Fire Department (WDVFD) reported on behalf of WDVFD. He reported that WDVFD has responded to five requests for service in June and three requests in July. He also gave a brief update on training that WDVFD volunteers have attended and plans for future training.
6. Action Items
 - .1. EIN Status Update –No further update since the previous meeting.
 - .2. Information Technology Discussion – It was discussed that some of the potential startup funds from the county could be used to move forward with Green Light Technology as the official IT provider for ESD No. 2 providing the commissioners with laptops, email addresses, getting the website started, etc.
 - Motion to approve Green Light Technology as the official IT provider for ESD No. 2 and move forward with the quoted service made by Commissioner Taylor.

- Seconded by Commissioner Kramer.
 - Motion passed unanimously.
- .3. Review Contract with Carson County Central Appraisal District and with Carson County Tax-Assessor Collector's
- Motion to approve and sign the contract with Carson County Central Appraisal District and with Carson County Tax-Assessor Collector's was made by Commissioner Brooks.
 - Seconded by Commissioner Taylor.
 - Motion passed unanimously.
- .4. Potential Contract(s) for the Provision of Emergency Services, Including Fire, Rescue, Hazardous Materials, First Responder, and Other Related Services with Local Emergency Services Organizations
- Motion to table this topic was made by Commissioner Brooks.
 - Seconded by Commissioner Ollinger.
 - Motion passed unanimously.
- .5. Discussion and Possible Action to Authorize the City of White Deer Fire Department to Consult the District's Legal Counsel Regarding Matters Affecting the City of White Deer Fire Department – Brad Britten asked permission that he consult the District's lawyer on various questions and would like to relay accurate information back to the City of White Deer. Commissioner McAnally requested that he be involved in all communication that occurs regarding the topic. Commissioners discussed various questions that need to be answered by the District's lawyer.
- Motion to authorize the City of White Deer Fire Department, in conjunction with the commissioners, to Consult the District's legal counsel regarding matters affecting the City of White Deer Fire Department, pursuant to Texas Local Government Code 342 and Texas Health Code 775 made by Commissioner Brooks.
 - Seconded by Commissioner Taylor.
 - Motion passed unanimously.
- .6. Review of 2025 Certified Appraisals from the Carson County Appraisal District – Commissioner McAnally mentioned that the tax evaluation numbers were lower than the previous estimates. It was also noted that 70% of the tax base is still from entities that do not live in Carson County (minerals, wind energy, etc.).
- .7. Discussion and Action on the District's 2025-26 Budget and 2025 Tax Rate and Adoption of the Same – Chief Clifton presented an updated budget reflecting the numbers from the accurate tax evaluation. He also asked what the commissioners would like to see from each department as far as budgets are concerned. The commissioners agreed that they only have interest in a budget outlining what the ESD No. 2 funds will be used for by each department.
- Motion to approve the presented budget made by Commissioner Taylor.
 - Seconded by Commissioner Kramer.
 - Commissioner Brooks – Aye, Commissioner Kramer – Aye, Commissioner McAnally – Aye, Commissioner Ollinger – Aye, Commissioner Taylor – Aye. The motion passed unanimously.

- Motion to approve setting the tax rate at ten cents per hundred made by Commissioner Brooks.
 - Seconded by Commissioner Ollinger.
 - Commissioner Brooks – Aye, Commissioner Kramer – Aye, Commissioner McAnally – Aye, Commissioner Ollinger – Aye, Commissioner Taylor – Aye. The motion passed unanimously.
7. Report on Status of Open Meetings/Public Information Act Training for Commissioners
- Commissioners were reminded to complete the Open Meetings/Public Information Act training. Commissioners Kramer and Brooks reported that they have completed the training.
8. Fire Station Tour and Walkthrough
- Commissioner McAnalley reminded commissioners of the GVFD tour.
9. Adjournment
- Motion to adjourn the meeting at 8:23 PM made by Commissioner Taylor.
 - Seconded by Commissioner Kramer.
 - Motion passed unanimously.
 - Next meeting: August 19th, 2025, at 6:30 PM at SKVFD.
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