

## MEETING MINUTES

### Board of Emergency Services Commissioners

### Carson County Emergency Services District No. 2

March 17, 2026

**Attendees:** Commissioner Dale Brooks, Commissioner Cuyler McAnally, Commissioner Kelvin Ollinger

**Also present:** Brad Britten (WDVFD), Jacob Clifton (SKVFD), Josh Cook, Vance Griffith (SKVFD), Brady Miller (GVFD), Ginna Miller McCarty (GVFD), Mason Miller (GVFD), Jesse Parks (WDVFD), Jim Scott (SKVFD), Catarina Stokes, Carolyn Wheeler, and Erik Winters. Two additional attendees whose names were illegible.

**Not Present:** Commissioner Marvin Kramer

1. Call to Order
  - Commissioner McAnally called the meeting to order at 6:00 PM.
2. Citizens' Concerns
  - No citizens's concerns.
3. Approval of Previous Minutes
  - Motion to approve the minutes from the previous meeting made by Commissioner Ollinger.
  - Seconded by Commissioner Brooks.
  - Motion passed unanimously.
4. Treasurer's Report
  - Commissioner McAnally reported on account balance, expenditures and deposits made since the last meeting.
    - Motion to approve the transfer of \$100,000 to the investment account made by Commissioner Ollinger.
    - Seconded by Commissioner Brooks.
    - Motion passed unanimously.
5. Report of Service Providers in District Territory
  - Jacob Clifton, Chief of Skellytown Volunteer Fire Department (SKVFD) reported on behalf of SKVFD.
  - Mason Miller, Chief of Groom Volunteer Fire Department (GVFD) reported on behalf of GVFD.
  - Brad Britten, Chief of White Deer Volunteer Fire Department (WDVFD) reported on behalf of WDVFD.
6. Action Items
  - .1. Fy 2026 Ad Valorem Tax Report – Commissioner McAnally reported on the total amount collected as of current as well as mentioned that 85.25% has been collected.
  - .2. Review, Discussion and Action Regarding the Adoption of the District's 2026 Investment Policy, and the Appointment of Investment Officer –
    - Motion to approve the District's 2026 Investment Policy made by Commissioner Brooks.
    - Seconded by Commissioner Ollinger.
    - Motion passed unanimously.

- .3. Review, Discussion and Action Regarding the Engagement of an Auditor to Complete the District's 2025 Audit – Commissioner McAnally has reached out to two companies and is waiting to hear from them.
- .4. Review, Discussion and Action Regarding District Automatic Aid Agreements – No official discussions have been had or decisions made between the three departments.
- .5. Review, Discussion and Action Regarding Communication Infrastructure Upgrades – Commissioner McAnally noted that this concern is continuing to be worked on.
- .6. Review, Discussion and Action Regarding a Strategic Planning Workshop for District Fire Chiefs and Chief Officers – Each department reported on their 5 and 10-year Strategic Plans and department priorities.
- .7. Review, Discussion and Action to Confirm the Date for Future Meetings Including the Next Regular District Meeting, and to Discuss Agenda Items Needed for those meetings – Next meeting is April 21 at 6 PM. at the WDVFD Fire Station.
- .8. To Meet in Closed Session Pursuant to Government Code §551.071 to Consult with Legal Counsel – The Commissioners had no questions and did not go into Closed Session.
- .9. To Meet in Closed Session Pursuant to Government Code §551.072 to Deliberate Regarding Real Estate Matters – The Commissioners had no questions and did not go into Closed Session.

7. Adjournment

- Motion to adjourn the meeting at 8:17 PM made by Commissioner Brooks.
  - Seconded by Commissioner Ollinger.
  - Motion passed unanimously.
  - Next meeting: April 21, 2026, at 6:00 PM at WDVFD.
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