MEETING MINUTES

Board of Emergency Services Commissioners

Carson County Emergency Services District No. 2

May 19, 2026

Attendees: Commissioner Josh Cook, Commissioner Marvin Kramer, Commissioner Cuyler McAnally, Commissioner Kelvin Ollinger

Also present: Brad Britten (WDVFD), Jacob Clifton (SKVFD), Michael Griffith (SKVFD), Vance Griffith (SKVFD), Brady Miller (GVFD), Jesse Parks (WDVFD), Catarina Stokes, Cindy Walton, and Erik Winters.

Not Present: Commissioner Dale Brooks

1. Call to Order
    - Commissioner McAnally called the meeting to order at 7:01 PM.
2. Citizens' Concerns
    - No citizens' concerns.
3. Approval of Previous Minutes
    - Motion to approve the minutes from the previous meeting made by Commissioner Ollinger .
    - Seconded by Commissioner Kramer.
    - Motion passed unanimously.
4. Action Items
    - .1. Treasurer's Report – Commissioner Kramer reported on account balance, expenditures and deposits made since the last meeting.
        - Motion to approve payment of $1,962.50 to Coveler & Peeler for legal services made by Commissioner Ollinger.
        - Seconded by Commissioner Cook.
        - Motion passed unanimously.
    - .2. Review, Discussion and Action Regarding Accounting Codes for the 2026/2027 Fisal Year – The commissioners reviewed and discussed a proposed accounting code structure for district budgeting and financial tracking.
        - Motion to approve the accounting code system made by Commissioner Cook.
        - Seconded by Commissioner Kramer.
        - Motion passed unanimously.
    - .3. Review, Discussion and Action Regarding District Service Provider Budgets – Budget worksheets were distributed to service providers for development of proposed FY 2026/2027 budgets. No action was taken.
    - .4. Review, Discussion and Action to Designate the Carson County Appraisal District to Prepare the District's No-New-Revenue Tax Rate and Related Tax Calculations for 2026
        - Motion to designate the Carson County Appraisal District to prepare the District's No-New-Revenue Tax Rate calculations for 2026 made by Commissioner Kramer.
        - Seconded by Commissioner Ollinger.
        - Motion passed unanimously.

.5. Report of Service Providers in District Territory and Any Necessary Action
- Jacob Clifton, Chief of Skellytown Volunteer Fire Department (SKVFD) reported on behalf of SKVFD.
- Brady Miller, Captain of Groom Volunteer Fire Department (GVFD) reported on behalf of GVFD.
- Brad Britten, Chief of White Deer Volunteer Fire Department (WDVFD) reported on behalf of WDVFD.

.6. Review, Discussion and Action Regarding Matters Related to the City of White Deer and the City of White Deer Volunteer Fire Department – Commissioners discussed the City of White Deer's plan to transfer fire department assets and operations to the ESD and volunteer fire department structure. Utility, facility, grant, and contract matters were reviewed. No action was taken.

.7. Fy 2026 Ad Valorem Tax Report –The Board reviewed current tax collections and preliminary 2026 property valuations. Tax collections were reported at approximately 96.78%. Preliminary valuations indicate a decrease from the prior year. No action was taken.

.8. Review, Discussion and Action Regarding the Engagement of an Auditor to Complete the District's 2025 Audit – The Board discussed engagement of an independent auditor. Additional auditor proposals will be pursued. No action was taken.

.9. Review, Discussion and Action regarding the 2026 District SCBA Capital Project – The Board reviewed preliminary proposals, pricing, and financing options for district-wide replacement of SCBA equipment. Discussion included equipment quantities, bottle inventory, masks, grant opportunities, and financing strategies.
- Motion to table this until all service providers advised the exact number of SCBA's, bottles, and masks needed made by Commissioner Cook.
- Seconded by Commissioner Ollinger.
- Motion passed unanimously.

.10. Review, Discussion and Action to Confirm the Date for Future Meetings Including the Next Regular District Meeting, and to Discuss Agenda Items Needed for those meetings – Next meeting is June 16 at 7:00 PM at the WDVFD Fire Station.

.11. To Meet in Closed Session Pursuant to Government Code §551.071 to Consult with Legal Counsel – The Commissioners had no questions and did not go into Closed Session.

.12. To Meet in Closed Session Pursuant to Government Code §551.072 to Deliberate Regarding Real Estate Matters – The Commissioners had no questions and did not go into Closed Session.

5. Adjournment
- Motion to adjourn the meeting at 8:45 PM made by Commissioner Ollinger.
- Seconded by Commissioner Kramer.
- Motion passed unanimously.
- Next meeting: June 16, 2026, at 7:00 PM at WDVFD.